

Westfield Township Board of Trustees

Regular Meeting
April 15, 2019

Trustee Schmidt called the meeting to order at 7:00 PM. with the Pledge of Allegiance.

Roll call: Horner – aye, Schmidt – aye, Likley – aye.

Schmidt makes a motion to go into Executive Session at 7:05 PM to discuss an employment candidate for the Zoning Commission; seconded by Likley. Roll call: Horner – aye, Likley – aye, Schmidt – aye. The motion passes.

Likley makes a motion to come out of Executive Session at 7:25 PM; seconded by Schmidt. Roll call: Horner – aye, Schmidt – aye, Likley - aye. The motion passes.

- Terri Grimm was interviewed for the open position on the Zoning Commission as an alternate.
- The Board recognizes and appreciates Terri Grimm’s interest in being an active member of the ZC.

Schmidt makes a motion to appoint Terri Grimm as the Zoning Commission alternate for 2019; seconded by Horner. Roll call: Schmidt – aye, Horner – aye, Likley – aye. The motion passes.

Comments from the floor

- N/A

Minutes to be approved

- *Likley makes a motion to accept the April 1, 2019 meeting minutes as submitted; seconded by Horner. Roll call: Horner – aye, Schmidt – aye, Likley -aye. The motion passes.*

Roads Report

- Evans stated that a rep from GovDeals.com will be coming to photograph the old truck for the sale advertisement.
- Valley View spraying cost will be that same as 2018 at \$50 per spray of Mosquito Mist II in the Clayton Road area. Spraying will begin as needed.

Schmidt makes a motion to authorize the use of Valley View Spraying at \$50 per spray to treat for mosquitos; seconded by Horner. Roll call: Schmidt – aye, Horner – aye, Likley – aye. The motion passes.

- Trees came down on Ballash Road and crushed a guard rail. Repairs will be needed there and on Buffham Road. Buffham Road was a car accident and the estimate is \$3,603. This cost will be pursued by the driver’s insurance. Any other repairs will also be done at the time of the Ballash Road & Buffham Road repairs. Evan will pick up a copy of the Highway Patrol’s report.
- Evan found the draft inducer on the furnace failed. He replaced it with a part he had on hand and will order replacements to have in stock.

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- Evans will contact vendor to begin mowing in the next week. Curbside at the Safety Services site will also need to be mowed.
- Waiting on road contracts from Prosecutors office to be signed.
- The apron at the Township Hall needs repair. Evans will get pricing.

Cemetery

Schmidt makes a motion to accept Resolution 2019-06 to Authorize Transfer of \$3,000.00 from the General Fund to Cemetery Fund per section 5705-14 – 5705-16 for Appropriations Year Ending 2019; seconded by Horner. Roll call: Horner – aye, Schmidt – aye. Likley – aye. The motion passes.

Zoning

- Zoning Commission at the last meeting a brief discussion about ongoing text amendments to language for 606.A.29 Planned Developments and related 807 Site Plan Review and discussed the language addressing the “poo” ponds in the Township. Sludge pond updates from Planning Services and EPA are being worked on and legal requirements are being finalized.
- BZA – no updates.
- Kratzer Hearing – Collier ruled in favor of the BZA decision to deny the zoning variance request on April 9th. An Executive Session may be needed at a later date. There is an option for Kratzer to appeal 30 days from Collier’s entry. Likley to contact Jim Matthews to update him on the decision.
- Resident called Schmidt regarding the Lake Road soccer related traffic. Schmidt believes that the Recycle Center traffic was more of the issue and backing up Lake Road. North Coast Soccer will provide traffic control during tournaments and large events.

Fire

- Safety Services Building
 - Village of Westfield Center’s Solicitor Bill Hutson is presenting the package for the sale of the old fire station. Insurance coverage will be maintained as is currently in place while WFRD is occupying the building. A Quit Claim Deed will need to be signed to transfer the ownership of the land and another document transfer the ownership of the building. 2 originals are going to be authorized one for Westfield Township & one for the Village. Any changes should be approved by the Medina County Prosecutor’s Office and he will need to sign the originals.

Likley offers a motion to accept the purchase agreement between the Village of Westfield Center and the Township of Westfield Board of Trustees as presented for the purchase price of \$137,500.00 for the Township’s interest in the current fire station and land to its north; seconded by Schmidt. Roll call: Likley – aye, Schmidt – aye, Horner – aye. The motion passes.

- The new Safety Services Building’s address is 8515 Virginia Drive. The old fire station was never assigned an official address.
- Simmons Brothers presented the latest price adjustments in a document received April 15, 2019. Additions and subtractions from the original contract. Base contract is \$2,997,930.00.
 - Trustee Likley put together a spreadsheet and at last week’s point it totaled \$3,054,384.00.
 - Hydrant installation and connections additions added \$14,053.00 to the cost.
 - New total of final SBC contract cost will be \$3,068,437.00.

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- A copy of the additions/subtractions document discussed is on file with the meeting minutes.
- A groundbreaking date has not been established at the time of this meeting.
- F.O. Haendiges stated the current Bond Checking Account balance is \$3,158,142.62 which are available for payment of the build.
- Other items will come from the \$115,929.00 difference between the Bond Checking and contracted cost.
- Likley will send an e-mail to Simmons to verify what is accepted and what is not.

Likley offers a motion to accept the Simmons Brothers proposed changes of the contract bringing the final amount of \$3,068,437.00; seconded by Schmidt. Roll call: Horner – aye, Schmidt – aye, Likley – aye. The motion passes.

Old Business

- Recycle Center – No updates. Reduced pricing with a voucher is available between April 4 thru July 27. All information is available on their website. New pricing is in effect.
 - Trash around Lake Road and Route 22 needs to be addressed. Maybe it can be a Community Service project. Trustee Likley has reached out to find assistance in getting it cleaned up.
- Hall Rentals
 - Saturday, April 27th – Schmidt to open
 - Wednesday, May 1st – 5:30 – 8:00 PM Horner to open
 - Saturday, May 4th – 9 AM – 3 PM – Likley to open
- Copiers/Printers – Purchased a HP printer with 3 paper size options for \$199.00.
- Old Truck wash on Lake Road is an unsafe structure. The Building Inspector is sending a report and Chief Fletcher completed a letter to supplement the findings with his concerns about safety. It was suggested a letter to the owner be sent to express concerns and give him time to address before action is taken by the Township.
- MWCD – no updates at this time.

Schmidt makes a motion to accept Resolution 2019-07 to Adopt the Updated Natural Hazard & Flood Mitigation plan per Medina County, Ohio, Emergency Management Agency; seconded by Likley. Roll call: Schmidt – aye. Likley – aye, Horner - aye. The motion passes.

New Business

- Case Management System Meeting at MC Prosecutor's Office was attended by F.O. Haendiges. About 100 attendees were in attendance. ZO Sims, Cheryl Porter & Joe Doty were sent links for their set up.
 - Trustee Schmidt investigated the system to see if there were any updates to the Old Truck wash. The Prosecutor's office will update the system with the person assigned to the case, but direct communication may continue on old issues.
- Trustee Horner will attend the EMA meeting on Thursday, April 18th.
- Items to be shredded were taken out and disposed of properly. Some electronic items (hard drive & monitors) will need to be disposed of as well.

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Likley offers a motion to dispose of office equipment deemed to have no value which includes items identified as well as the printer; seconded by Horner. Roll call: Horner – aye, Schmidt – aye, Likley – aye. The motion passes.

- Velosano Bike Rides have a route through the Township. It is unclear if it's the same route as the Medina County Bike Trail. A letter of confirmation/acknowledgement was received by the Township about their event.

Announcements

- May 6, 2019 – Trustees Regular Meeting – 7:00 PM

Correspondence

- N/A

Fiscal Officer's Report

Likley makes a motion to pay the bills in the amount of \$17,857.27 as submitted; seconded by Horner. Roll call: Likley – aye, Schmidt – aye, Horner - aye. The motion passes.

- UAN software updates allows for descriptions under the Payee on the report.
- Trustee Likley has back up for his reimbursement of EPA fees he paid on his personal credit card.
- \$4,000.00 was appropriated for NorthStar consulting.
- Burnham and Flowers - \$37.50 50% of HRA fees, WFRD paid the other 50%

Appropriations Reallocation

- \$700.00 to 2031-330-599-0608 Gradall from 2031-330-599-0603 Loader

Fund Status

- \$699,543.23 Checking
- \$101,929.54 CD
- \$3,158,142.62 – Bond Checking

2017 – 18 State Audit being set for May – June. This will be F.O. Haendiges second audit and expects it to go smoother than the last one.

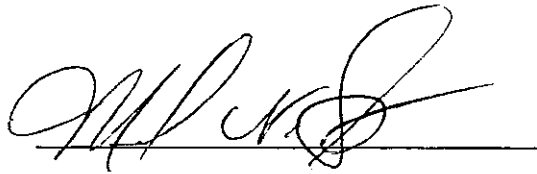
Schmidt makes a motion to adjourn at 9:01 PM; seconded by Likley. All said aye.

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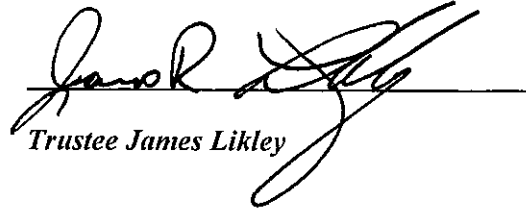
Respectfully submitted by:

Michelle English

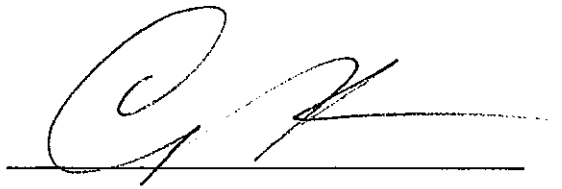
Date approved: 5-20-19



Trustee Michael Schmidt, Chair



Trustee James Likley



Trustee Craig Horner